



Mahatma Gandhi Mahavidyalaya, Ahmedpur

Dist. Latur

(Arts, Commerce & Science)

INTERNAL QUALITY ASSURANCE CELL

E-mail : iqacmgma@gmail.com

Date: 07/07/2022

NOTICE

A meeting of the IQAC will be held in the IQAC office at 1600 hours on 11th July 2022.

All the members are hereby notified to attend the same.

AGENDA:

- I. Approval of the IQAC action plan for the current academic year.
- II. Continuation of the MoU with Godavari Chemicals, Nanded.
- III. Collaboration for Green Audit and Energy Audit.
- IV. Guidelines for new academic calendar.
- V. Any other point with the permission of the chair.

Principal/Chairperson(IQAC)

Principal

Vichar Vikas Mandal's
Mahatma Gandhi Mahavidyalaya,
Ahmedpur- 413515 Dist. Latur





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Minutes of the Meeting - 11/07/2022

A meeting of the IQAC was held on 11th JULY, 2022 in the IQAC office. The following points were discussed.

Item No.	Proceedings
1	The minutes of the previous meeting were confirmed. ATR for the meeting was presented. ATR had also been forwarded to the VVM , the management had taken cognizance of the same.
2	The queries in the Academic Audit of the University (2020) had been answered satisfactorily in the previous term and efforts of the staff concerned were appreciated.
3	The action plan for the current academic year was placed for approval. All the present members approved the plan.
4	It was decided to continue the previous year's collaboration with Godavari Industries, Nanded.
5	Environmental auditors from Latur-Kahmitkar Associates were appreciated for Energy Audit and Green Audit carried out in April 2022. The collaboration was decided to be continued.
6	The timetable committee was formed.
7	The university academic calendar was taken up for discussion. The college academic calendar was approved accordingly.
8	The meeting ended with thanks to the chair.


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Attendance Sheet (11/07/2022)

Name	Signature
Smt. Capt. Dr. Anita M. Shinde	
Dr. S. R. Shelke	
Dr. A. P. Kamble	
Dr. N.T. Deshmukh	
Dr. S. B. Shinde	
Dr. K. N. Shivalkar	
Dr. S. R. Sulsule	
Mr. S. B. Suryawnsi	
Adv. K. V. Bendkule	
Dr. Shinde Sunita	
Dr. Vinod Mane	
Mr. Patange Sachin	
Ms. Panchal Aishwarya	
Dr. M. M. Nivargi	

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PLAN OF ACTION: 2022-23

The following goals were set for the academic year:

- 1.To prioritize the environment preservation activities by taking special measures like increased tree plantation, repair of the drip irrigation.
- 2.To carry out the following audits:
 - A. Gender Audit
 - B. Energy Audit
 - C. Green Audit
- 3.To make efforts for getting ISO certification.
- 4.To commission at least one smart classroom by installing smart LCD board.
- 5.To create separate media room for the preparation of digital learning content.
- 6.To increase the academic and research activities by promoting publications and participation in Research festivals.
- 7.To revamp the institutional website by inclusion of new tabs.
- 8.To carry out examination reforms in the CIE system.
9. To start the process for NAAC reaccreditation-Third Cycle.


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ACTION TAKEN REPORT

For the meeting conducted on 11/07/2022

Sr. No.	Item	Action Taken
01	The action plan for the current academic year was placed for approval.	The action plan was approved by the committee and the management.
02	It was decided to continue the previous year's collaboration with Godavari Industries, Nanded.	Continuation MoU document was prepared
03	Environmental auditors from Latur-Kahmitkar Associates were appreciated for Energy Audit and Green Audit carried out in April 2022. The collaboration was decided to be continued.	Continuation MoU document was prepared. The suggestions of the audits were implemented. The agency was invited for orientation programme.
04	Implementation of academic calendar.	The college academic calendar was prepared and published on website and the notice board.

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Date: 15/09/2022

NOTICE

A meeting of the IQAC will be held in the IQAC office at 1700 hours on 19th September 2022.

All the members are hereby notified to attend the same.

Agenda for the meeting:

- I. Confirmation of the minutes of the last meeting.
- II. Presentation and discussion of the last ATR.
- III. Implementation of the new academic calendar
- IV. Preparation for the ISO certification.
- V. Any other point with the permission of the chair.

Principal/Chairperson(IQAC)

Principal

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Minutes of the Meeting - 19/09/2022

- I. Confirmation of the minutes of the last meeting: The minutes of the previous meeting were read and confirmed.
- II. Presentation and discussion of the last ATR- ATR for the meeting held on 11/07/2022 was presented. The ATR was approved.
- III. Implementation of the new academic calendar.: Some changes in the new academic calendar were suggested by the chairperson. After detailed discussion these changes were incorporated in the academic calendar.
- IV. Preparation for the ISO certification: Dr.A.G.Jadhav was entrusted with the responsibility of ISO certification. It was agreed upon that the agency should be identified for ISO certification. A few names were suggested by members.
- V. With the permission of the chair, Dr K N Shivalkar brought up the point of the staff member's CAS. The Chairperson instructed the co-ordinator to monitor and regulate the process of CAS for the due dates.
- VI. The meeting ended with thanks to the chair.


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Dr. S. R. Shelke	
Dr. A. P. Kamble	
Dr. N.T. Deshmukh	
Dr. S. B. Shinde	
Dr. K. N. Shivalkar	
Dr. S. R. Sulsule	
Mr. S. B. Suryawnshi	
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ACTION TAKEN REPORT

For the meeting conducted on 19/09/2022

Sr. No.	Item	Action Taken
01	Implementation of the new academic calendar	<p>Changes were implemented in the college academic calendar according to the discussion in the meeting conducted on 19/09/2022.</p> <p>The holidays declared by the district collector Latur were included.</p> <p>The time for the certificate courses was kept after the academic schedule of the college. It was decided not to charge additional fees for the add on course.</p>
02	Preparation for the ISO certification.	<p>The Quality Research Organization, a registered and authorized agency was identified for the ISO certification. Dr A G Jadhav established contact with the agency and preliminary discussions had been undertaken .</p> <p>A list of documents necessary for the process was provided by the agency. The President VVM instructed IQAC to proceed for completion of documents.</p>

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Date: 11/11/2022

NOTICE

A meeting of the IQAC will be held in the IQAC office at 1700 hours on 15th October 2022.

All the members are hereby notified to attend the same.

Agenda for the meeting:

- I. Confirmation of the minutes of the last meeting. Presentation and discussion of the last ATR.
- II. Document preparation for ISO certification
- III. Discussion about the conduct of Gender audit.
- IV. Any other point with the permission of the chair.

Principal/Chairperson (IQAC)

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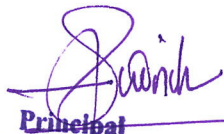
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Minutes of the Meeting - 15/11/2022

Item No.	Proceedings
1	<p>I. Confirmation of the minutes of the last meeting: The minutes of the previous meeting were read and confirmed.</p> <p>II. Presentation and discussion of the last ATR- ATR for the meeting held on 19/09/2022 was presented. The ATR was approved.</p>
2	Dr Anilkumar Jadhav had informed the IQAC about the agency that would carry out the ISO certification. The requirements for documentation were discussed and all the heads of the departments would be notified to compile data accordingly.
3	The chairperson stated the need to carry out a Gender Audit at the college and provided in detail the information about Gender Audit. The members agreed to plan for the conduct of this audit. External experts were decided to be invited for the gender audit. The standard formats would be acquired and the proper procedure was decided to be followed.
4.	The meeting ended with thanks to the chair.


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Dr. S. R. Shelke	
Dr. A. P. Kamble	
Dr. N.T. Deshmukh	
Dr. S. B. Shinde	
Dr. K. N. Shivalkar	
Dr. S. R. Sulsule	
Mr. S. B. Suryawnsi	
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ATR for the Meeting held on 15/11/2022

Sr no	Topic	Action taken
1	ISO certification	Dr Anilkumar Jadhav had informed the IQAC about the agency that would carry out the ISO certification. The agency from Delhi was fixed for this purpose. The requirements for documentation were conveyed to all the heads of the departments for providing necessary data.
	Gender audit	To carry out a Gender Audit at the college a panel under the headship of Dr Shailaja Wadikar, Head Dept of English, Swami Ramanand Teerth Marathwada University, Nanded was formed. The panel would visit the college and collect the information about Gender Audit. The members agreed to plan for the conduct of this audit. Dr Manisha Gahelot and Dr, Thakur were selected as Panel members by the Chairperson.


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Date: 3/01/2023

NOTICE

A meeting of the IQAC will be held in the IQAC office at 1500 hours on 10th Jan.2023

All the members are hereby notified to attend the same.

Agenda for the meeting:

- I. Confirmation of the minutes of the last meeting.
- II. Presentation and discussion of the last ATR.
- III. Environment protection measures in the college.
- IV. Repair of the CCTV facility.
- V. ISO certification document preparation
- VI. The conduct of Gender audit.
- VII. Any other point with the permission of the chair.

Principal/Chairperson (IQAC)

Principal

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Minutes of the Meeting - 10/01/2023

Item No.	Proceedings
1	Confirmation of the minutes of the last meeting was done after reading.
2	Presentation and discussion of the ATR for last meeting was held .
3	Environment protection measures in the college needed to be restarted. After the month of August, the plantation drive had stopped. The Environment committee needed certain resources for the compost plant. The Chairperson instructed Mr S B Suryawanshi to make necessary provisions. Single use Plastic ban in the campus was decided to be strictly implemented.
4	Repair of the CCTV facility was needed. The repair orders were decided to be given by the Principal.
5	ISO certification document preparation was underway. The IQAC was asked to assist in the process by the VVM President.
6	The conduct of Gender audit was fixed in the months of February or March 2023. The panel visit of external experts were planned accordingly


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Attendance Sheet (10/01/2023)

Name	Signature
Smt. Capt. Dr. Anita M. Shinde	
Dr. S. R. Shelke	
Dr. A. P. Kamble	
Dr. N.T. Deshmukh	
Dr. S. B. Shinde	
Dr. K. N. Shivalkar	
Dr. S. R. Sulsule	
Mr. S. B. Suryawnshi	
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ACTION TAKEN REPORT

For the meeting conducted on 10/01/2023

Sr. No.	Item	Action Taken
01	Environment protection measures	The Environment Committee requirements were met with. The repair of green house was completed. Compost plant was revamped.
02	ISO Certification	The ISO certification agency conveyed that the process would be completed in the year 23-24.
03	CCTV	The CCTV network was repaired. Additional cameras were also installed.
04	Gender Audit.	Gender Audit panel headed by Dr Wadikar was invited to visit campus. The visit was finalized in the month of February. The panel visited on 20 th February. The panel expressed the need for one more visit in the month of March,2023. The panel also interacted with the staff and the students. All the data required by the panel was handed over by the IQAC.


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Date: 20/03/2023

NOTICE

A meeting of the IQAC will be held in the IQAC office at 1400 hours on 26th March.2023

All the members are hereby notified to attend the same.

Agenda for the meeting will be as follows:

- I. Confirmation of the minutes of the last meeting.
- II. Presentation and discussion of the last ATR.
- III. NAAC third cycle reaccreditation
- IV. Any other point with the permission of the chair.

Principal/Chairperson (IQAC)

Principal

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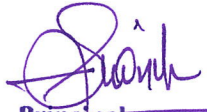
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Minutes of the Meeting - 26/03/2023

Item No.	Proceedings
1	Confirmation of the minutes of the last meeting was done after reading.
2	Presentation and discussion of the ATR for last meeting was held .
3	The Chairperson informed that the college was in receipt of letters from the Govt. of Maharashtra and the Swami Ramanand Teerth University Nanded for conduct of NAAC accreditation as the accreditation of the college had expired. The IQAC co-ordinator described the new process of accreditation in detail to all the members and answered their queries. It was decided to submit the AQAR first and then complete the IIQA.
4	In order to carry out the NAAC accreditation for the third cycle various committees were needed to be constituted,. These were discussed in detail and the names were decided upon. The IQAC co-ordinator was asked to finalize the list and hold a meeting of the committees concerned. The President VVM was given financial overview of the NAAC expenses and he assured that the same would be approved in the Governing Council meeting.
5	The meeting ended with thanks to the chair.


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Attendance Sheet (26/03/2023)

Name	Signature
Smt. Capt. Dr. Anita M. Shinde	
Dr. S. R. Shelke	
Dr. A. P. Kamble	
Dr. N.T. Deshmukh	
Dr. S. B. Shinde	
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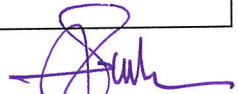
ACTION TAKEN REPORT

For the meeting conducted on 26/03/2023

Sr. No.	Item	Action Taken
01	NAAC reaccreditation	The working groups/ committees for the third cycle reaccreditation were formed and were approved by the principal.
02	Working groups/ committees for the third cycle reaccreditation	A meeting of the working groups/ committees for the third cycle reaccreditation was held in the college by the principal and the IQAC. Care was taken to include each and every teaching, non-teaching staff member in the committees. The IQAC co-ordinator described the new process of accreditation in detail to all the members and answered their queries. It was decided that henceforth the meetings for accreditation would be conducted separately. The heads of the respective committees were given powers and were asked to start working with immediate effect.


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