



Mahatma Gandhi Mahavidyalaya, Ahmedpur

Dist. Latur

(Arts, Commerce & Science)

INTERNAL QUALITY ASSURANCE CELL

E-mail : iqacmgma@gmail.com

Date : 17/06/2017

Notice

All the members of the IQAC are hereby informed to attend the meeting on 21/06/2017 at 4:00 PM in the Internal Quality Assurance Cell of the College.

Agenda :

Item No.	Agenda
1.	Presentation and confirmation of previous IQAC meeting (20/03/2017)
2.	Revision & preparation of the policy document on Code of Conduct (Staff & Students)
3.	Pending CAS proposals
4.	Campus security measures
5.	Any other subject with the permission of the chair.

Co-ordinator

Co-ordinator

Internal Quality Assurance Cell
Mahatma Gandhi Mahavidyalaya, Ahmedpur



Chairman

PRINCIPAL

Mahatma Gandhi Mahavidyalaya,
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Minutes of the Meeting 21/06/2017

Item No.	Proceedings
1.	The minutes of the last meeting (20 March '17) were read and confirmed.
2.	In the discussion about the policy document on Code of Conduct, Dr. A. M. Shinde pointed out that the Govt. and University had already prepared Code of Conduct for teachers. The same was decided to be implemented. For students the document was decided to be designed at college level.
3.	The pending proposals of CAS were discussed. It was observed that the problems were created due to changing norms by the Directorate and the U.G.C. The proposals were decided to get revised.
4.	A few incidents of theft and damage of campus property in the summer were taken cognizance of. It was decided to replace the guard for the night duty.
5.	Dr. V. K. Mane raised the question, with the permission of the Chair, that placement initiatives by the college needed to be taken. This was agreed upon unanimously.
6.	The meeting ended with thanks to the Chair.

[Signature]

Co-ordinator

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[Signature]
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Attendance 21/6/17

Name	Signature
Principal	
Management Representative	
Stakeholder Representative – Shri. Bapusaheb Kadam	B. Kadam
Student Representative – Ms. Kalpana Kadam	Kalpana Kadam
Dr. A. M. Shinde (Teaching Staff)	A. M. Shinde
Dr. R. B. Desai (Teaching Staff)	R. B. Desai
Dr. S. R. Shelke (Teaching Staff)	S. R. Shelke
Dr. V. G. Mane (Alumni Representative)	
Shri. S. B. Suryawanshi (Administrative Staff)	S. B. Suryawanshi
Dr. M. M. Nivargi (Co-ordinator)	
Invitees (If any)	





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Action Taken Report for IQAC Meet 21/03/17

Sr. No.	Item / Subject	Action Taken
1.	IQAC meeting on 20/03/17	The minutes of the meeting held in March 2017 were made available for all stakeholders on the college website
2	Code of Conduct	Code of Conduct for teachers was displayed on the college website as per Maharashtra Public Univ. Act 2016.
3	CAS Proposals	In a separate meeting with the faculty due for promotion, the new norms were discussed and documents were prepared accordingly.
4	Campus Security	The services of the security guard for night duty were terminated and new appointment was made.
5	Placement	College Placement Officer was decided to be appointed.


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Date : 02/08/2017

Notice

All the members of the IQAC are hereby informed to attend the meeting on 07/08/2017 at 3:30 PM in the Internal Quality Assurance Cell of the College.

Agenda :

Item No.	Agenda
1.	Confirmation of the last meeting's minutes and presentation of the ATR.
2.	Discussion about new ECT facilities to be created at the college.
3.	Requirements for demands for from various departments.
4.	Need for remedial and bridge courses.
5.	Any other subject with the permission of the Chair.


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Minutes of the Meeting 07/08/2017

Item No.	Proceedings
1.	Last meetings minutes were read and confirmed. The ATR was presented to the members
2.	The need for new ICT equipment like smartboards was discussed. Dr R B Deraoi pointed out the inadequate speed of internet.
3.	The requirements given by various Heads of Departments were discussed and approved
4.	It was decided to implement the scheme of Remedial Classes for the subject English and Mathematics. 1
5.	The meeting ended with thanks to the chair.


 Co-ordinator
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 Internal Quality Assurance Cel.
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 Chairman
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Minutes of the Meeting 07/08/2017

Item No.	Proceedings
1.	Last meetings minutes were read and confirmed. The ATR was presented to the members
2.	The need for new ICT equipment like smart boards was discussed. Dr R B Deraoi pointed out the inadequate speed of internet.
3	The requirements given by various Heads of Departments were discussed and approved
4	It was decided to implement the scheme of Remedial Classes for the subject English and Mathematics. 1
5	The meeting ended with thanks to the chair.


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Attendance 7/8/17

Name	Signature
Principal	
Management Representative	
Stakeholder Representative – Shri. Bapusaheb Kadam	
Student Representative – Ms. Kalpana Kadam	
Dr. A. M. Shinde (Teaching Staff)	
Dr. R. B. Desai (Teaching Staff)	
Dr. S. R. Shelke (Teaching Staff)	
Dr. V. G. Mane (Alumni Representative)	
Shri. S. B. Suryawanshi (Administrative Staff)	
Dr. M. M. Nivargi (Co-ordinator)	
Invitees (If any)	





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Action Taken Report for the meeting held on
7/8/17

Sr. No.	Item / Subject	Action Taken
1.	ICT facilities	The approved procurement of digital boards was put before the administrator appointed by the govt.
2.	Internet speed	The BSNL chief engineer was informed about inadequate speed. Repairs to the lease line were undertaken by the BSNL.
3.	Departmental Requirements	The approved departmental requirements were put before the Administrator.
4.	Remedial classes	Mr RM Biredar (English) and Mr A K Mule (Mathematics) were given additional responsibility of Remedial classes. The classes were started.

[Signature]

Co-ordinator

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Date : 22/09/2017

Notice

All the members of the IQAC are hereby informed to attend the meeting on 29/09/2017 at 4:00 PM in the Internal Quality Assurance Cell of the College.

Agenda :

Item No.	Agenda
1.	Confirmation of the previous meeting's minutes
2.	New PBAS regulations and revision of the Daily Teaching Report (DTR)
3.	Conduct of the Course Work for Ph.D students from other research centres
4.	Status of the construction of the Indoor Sports facility.
5.	Review of the Remedial classes.
6.	Any other subject with the permission of the chair.

Co-ordinator

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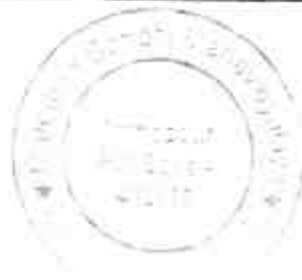
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INTERNAL QUALITY ASSURANCE CELL

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Attendance 29/09/17

Name	Signature
Principal	
Management Representative	
Stakeholder Representative – Shri. Bapusaheb Kadam	
Student Representative – Ms. Kalpana Kadam	
Dr. A. M. Shinde (Teaching Staff)	
Dr. R. B. Desai (Teaching Staff)	
Dr. S. R. Shelke (Teaching Staff)	
Dr. V. G. Mane (Alumni Representative)	
Shri. S. B. Suryawanshi (Administrative Staff)	
Dr. M. M. Nivargi (Co-ordinator)	
Invitees (If any)	





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Minutes of the Meeting 22/09/2017

Item No.	Proceedings
1.	Minutes for meeting held on 7th August were read and confirmed. The ATR was placed before members.
2.	As the PBAS scheme of weightage was restricted by the govt. it was decided to make necessary changes in PTR.
3.	Permission for PhD students from other research centres to attend the Course Work sessions conducted by the college was considered positively. However, as it was the purview of the University, permission from the Academic Section (PhD) of SRTM Univ. was necessary and would be sought.
4.	Under the UAC scheme, the construction of the indoor stadium was decided to be made with increased speed.
5.	It was reported that the Remedial classes in Mathematics & English had commenced and were conducted regularly.

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Action Taken Report for the IQAC meeting (21/11/17)

Sr. No.	Item / Subject	Action Taken
1.	DTR format change	The Daily Teaching Report of the college was modified according to new PBAS.
2	PhD Students	Applications from PhD students of their research centers were granted permission by the University.
3	Indoor stadium	Construction of indoor stadium was resumed.

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Date : 08/04/2018

Notice

All the members of the IQAC are hereby informed to attend the meeting on 12/04/2018 at 4:00 PM in the Internal Quality Assurance Cell of the College.

Agenda :

Item No.	Agenda
1.	Confirmation of last meetings minutes.
2.	Feedback process review and format.
3.	Pending utilization certificates for MRP
4.	Any other subject with the permission of the chair.


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Minutes of the Meeting 12/04/2018

Item No.	Proceedings
1.	The minutes of the last meeting (21/04/17) were read and confirmed
2.	ATR for work done was presented
3.	Suggestions for change in feedback form were invited. The present format was considered to be best suitable and was therefore continued.
4.	Dr Vinod Mane, with the permission of the chair, asked about the functioning of the Administrator and it was decided to hold a meeting about this matter.

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Chairman

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INTERNAL QUALITY ASSURANCE CELL

E-mail : iqacmgma@gmail.com

Attendance 12/04/18

Name	Signature
Principal	
Management Representative	
Stakeholder Representative – Shri. Bapusaheb Kadam	
Student Representative – Ms. Kalpana Kadam	
Dr. A. M. Shinde (Teaching Staff)	
Dr. R. B. Desai (Teaching Staff)	
Dr. S. R. Shelke (Teaching Staff)	
Dr. V. G. Mane (Alumni Representative)	
Shri. S. B. Suryawanshi (Administrative Staff)	
Dr. M. M. Nivargi (Co-ordinator)	
Invitees (If any)	





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Action Taken Report for meeting m(2/04)18

Sr. No.	Item / Subject	Action Taken
1.	Feedback	Feedback forms were distributed and collected from all the classes. A review was taken by the principal and the administrator.
2.	Functioning of the Administrator	The appointment of the Administrator was made by the Directorate of Higher Education. It was decided to resume functioning of the governing society by approaching the members of the Vichar Vikas Mandal, Ahmedpur.

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